

SHREWSBURY BOROUGH SCHOOL DISTRICT  
January 18, 2023 - Regular Meeting, 6:30 PM  
Media Center, 20 Obre Place, Shrewsbury, NJ 07702

MINUTES

**1. Opening Procedures**

1.0 Call to order – 6:38 pm

1.1 Flag salute

1.2 Opening Statement

1.3 “Public notice of this was emailed to the Asbury Park Press on December 23, 2021 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk. The public notice also included that the meeting will be using a virtual platform.”

1.4 Roll Call:

Ms. Groom (President)

Ms. Gourley-Thompson (Vice President)

Ms. Barber

Mr. Galvin

Ms. Hemel

Ms. Hepburn-Goldberg

Mr. Jannuzzi

Ms. Montgomery

Mr. Ngo

Also Present:

Mr. MacConnell, Superintendent

Ms. Case, Business Administrator

K. Gifford, Board Attorney

1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

**2.0 Executive Session I**

2.1 It was motioned by Mr. Galvin, seconded by Ms. Groom to move into Closed Executive Session I at 6:40 pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, nine (9) members voted yes, zero (0) members were absent

2.2 It was motioned by Ms. Groom, seconded by Mr. Ngo to reconvene into public session at 7:02 pm

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, nine (9) members voted yes, zero (0) members were absent

### 3.0 Correspondence to the Board

3.1 Email received, Jan 4, 2023, [juancuervo82@gmail.com](mailto:juancuervo82@gmail.com), regarding “Shrewsbury Borough Board of Education”

3.2 Email received, Jan 5, 2023, [juancuervo82@gmail.com](mailto:juancuervo82@gmail.com), regarding “Follow up 1/5/23”

3.3 Email received, Jan 5, 2023, [meserollj@sba-nj.org](mailto:meserollj@sba-nj.org), regarding “Incident 1/5/23”

3.4 Email received, Jan 16, 2023, [catemoore32@gmail.com](mailto:catemoore32@gmail.com), regarding “1/18/23 BOE Agenda”

#### 4.0 Public Participation - Agenda Items Only - None

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

#### 5.0 Superintendent's Report - Mr. MacConnell

Start Strong Presentation and SSDS and HIB Reporting, January 2022-June 2022 Presentation given by Ms. Salway will be available on the website.

Presentation/Food Drive success, next will be held in the spring, Geography Game Show Assembly/Recognition will be moved up for Teacher of the Year

It was motioned by Mr. Galvin, seconded by Mr. Jannuzzi to approve the following item as listed:

5.1 The Superintendent recommends the Board of Education approve the submission of the Paraprofessional Statement of Assurance to the County Office for the 2022-2023 school year.

#### 6.0 Finance & Facilities - Mr. Jannuzzi

It was motioned by Ms. Hemel, seconded by Ms. Gourley-Thompson to approve the following items as listed:

6.1 The Superintendent recommends the Board of Education approve the following minutes as listed:

- 6.1.1 Regular Meeting Minutes, December 21, 2022
- 6.1.2 Executive Meeting I Minutes, December 21, 2022
- 6.1.3 Executive Meeting II Minutes, December 21, 2022

6.2 The Superintendent recommends the Board of Education approve the following bills:

December 15, 2022 Payroll	\$291,157.20
December 23, 2022 Payroll	\$286,461.33
January 2023 Bills & Claims	\$189,391.36
<b>Total</b>	<b>\$767,009.89</b>

6.3 The Superintendent recommends the Board of Education approve the following final transfers within the 2022-2023 General Fund as listed in the attached report for October and November 2022.

6.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of October and November 2022, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6.5 The Superintendent recommends that the Board approve Progressive Therapy of New Jersey to provide Behavior Analyst Support Services and Staff Training for student #7094 up to 30 hours per week at a rate of \$120/hour for the 2022-2023 school year.

**7.0 Curriculum and Instruction - Mrs. Montgomery**

Committee Report: The Curriculum and Instruction Committee met January 10, 2023

It was motioned by Ms. Hemel, seconded by Ms. Gourley-Thompson, to approve the following items as listed:

7.1 The Superintendent recommends that the Board approve the Monmouth Ocean Educational Services Commission (MOESC) to provide Behavior Management Training for up to 14 staff members at the rate of \$128/person not to exceed \$1,280 during the 2022-2023 school year.

7.2 The Superintendent recommends that the Board approve the following class trip(s):

<b>Class/Group</b>	<b>Destination</b>	<b>Date(s)</b>	<b>Cost of Trip</b>	<b>Cost of Transportation</b>
Ski Club	Shawnee Mountain, East Stroudsburg, PA	2.11.23 and 2.25.23	TBD-Paid by students	TBD-Paid by students

7.3 The Superintendent recommends the Board of Education approve the following professional development for the 2022-2023 school year:

<b>Staff Member</b>	<b>Program/Workshop</b>	<b>Training Date</b>	<b>PD/TravelCost</b>
Middle School Teachers	NJ Association of Middle Level Educators	NA	\$125.00

7.4 The Superintendent recommends that the Board of Education approve the addition of the attached novels list for grades three through six

7.5 The Superintendent recommends that the Board of Education approve the following professional development for the 2022-2023 school year as follows:

<b>Staff Member</b>	<b>Program/Workshop/Training</b>	<b>Date</b>	<b>Cost</b>
Kelly Schlosser	OGA Annual Conference Virtual	3 month Access (April through July 2023)	\$200.00

## **8.0 Personnel - Ms. Barber**

Committee Report: The Personnel Committee met on January 17, 2023

It was motioned by Ms. Hemel, seconded by Ms. Montgomery to approve the following items as listed:

8.1 The Superintendent recommends that the Board of Education approve Amber Katzelnick as a student observer for the remainder of the 2022-2023 school year.

8.2 The Superintendent recommends the Board of Education accept the resignation of Lynn Kolasis, Accounts Payable/Bookkeeper, effective January 20, 2023, for the 2022-2023 school year.

8.3 The Superintendent recommends that the Board of Education accept the resignation of Amy Cox, CST Secretary, effective January 12, 2023 for the 2022-2023 school year.

8.4 The Superintendent recommends that the Board of Education rescind Melissa Sypniewski as Math Club Advisor, effective for the 2022-2023 school year previously approved on May 26, 2022.

8.5 The Superintendent recommends that the Board of Education rescind Lynn Kolasis as Trip Coordinator, effective January 20, 2023 for the 2022-2023 school year, previously approved on May 26, 2022.

## **9.0 Policy - Ms. Montgomery**

Committee Report: The Policy Committee met January 10, 2023

It was motioned by Ms. Gourley-Thompson, seconded by Ms. Montgomery, to approve items as listed:

9.1 The Superintendent recommends that the Board of Education approve the following policies and regulations in Policy Alert 229 for the first reading.

P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (Abolished)
P 0152	Board Officers (Revised)
P 0161	Call, Adjournment, and Cancellation (Revised)
P 0162	Notice of Board Meetings (Revised)
P & R 2423	Bilingual and ESL Education (M) (Revised)
P 2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R 2425	Emergency Virtual or Remote Instruction Program (M) (New)
P & R 5200	Attendance (M) (Revised)
P 5512	Harassment, Intimidation, or Bullying (M) (Revised)
P 8140	Student Enrollments (M) (Revised)
R 8140	Enrollment Accounting (M) (Revised)

- P & R 8330 Student Records (M) (Revised)
- R 8420.2 Bomb Threats (M) (Revised)
- R 8420.7 Lockdown Procedures (M) (Revised)
- R 8420.10 Active Shooter (M) (Revised)

**10.0 School & Community Relations - Ms. Hepburn-Goldberg**

Committee Report: The School and Community Committee met January 8, 2023

- Discussed referendum, updating website
- VIP luncheons to reinstate
- Career day TBD
- Kindergarten guest readers

**11.0 Vote/Roll Call on Agenda Items**

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X		7.4		
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo	X		6.1 Minutes		
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, nine (9) members voted yes, zero (0) members were absent. Mr. Galvin abstained from Item 7.4 and Mr. Ngo abstained from Item 6.1 Minutes

**12.0 Unfinished Business**

- Ms. Gourley-Thompson - Alliance met virtually on January 9, 2023, next meeting will be held virtually on February 13, 2023

**13.0 Public Participation - All Topics**

- Emily Cuero (Co-President SBEA) - read letter, (cited P5612), advocated for membership and students
- Ms. Groom - Thank you
- Tracie Yosp (NJEA Rep) - best in entrie country, thanks for concerns and work with the leaders, expressing alarm and are partners in education
- Craig Behare - discussed the APP article
- Ms. Groom - will be on website tomorrow
- Mr. Ngo - Thursday evening of conferences

**14.0 Board President's Report - Ms. Groom**

- Thank you for coming, we see you and hear you

## 15.0 Adjournment

It was motioned by Ms. Hemel, seconded by Ms. Groom, to adjourn the meeting at 7:48 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, nine (9) members voted yes, zero (0) members were absent